



## REACH-Kids Playgroup

At Rolling Fields Baptist Church  
1858 E. 8<sup>th</sup> Street  
Jeffersonville, IN 47130

### **CHILD RELEASE POLICY**

The health, safety, and well-being of children attending the REACH-Kids Monthly Playgroup is our primary concern. In an effort to assure each child is safely picked up, the following procedure will be enforced for child release.

1. Children will be released **only** to the person/s listed on the Child Release Form and sign-in/sign-out sheet.
2. Should an emergency arise and the child needs to be picked up by someone other than the person/s designated on the emergency form, the REACH-Kids Childcare Coordinator will require:
  - Parent needs to contact the REACH-Kids Childcare Coordinator with the name of the person picking up, relationship, and phone number.
  - The person picking up the child will be required to show identification- **preferably a photo ID.**
  - The person picking up the child will be required to sign out the child on the sign-in/out sheet.

REACH-Kids Childcare Coordinator  
Tracy Brown (812)736-9276